



525 Western Avenue | PO Box 588
Brookings, SD 57006

	Bartels
	Carruthers
	Hansen
	Hawley
	Harvey
	Avery
	Specker
	Meyer
	Halgerson
	Julius
	Kabris
	Witt
	Peterson

AGENDA

Brookings Municipal Utilities Board
525 Western Avenue, Brookings, SD
Monday, December 9, 2024 – 1:00 p.m.

VIA MICROSOFT TEAMS

**CALL IN 872-240-1708 – PASSCODE #743 706 30#
(IF CALLING IN, PLEASE IDENTIFY)**

1. Additions to Agenda.
2. Adoption of Agenda.
AC: Motion to approve.
3. Minutes of meetings of November 12 and November 25.
4. Approval of bills and claims.
AC: Motion to approve.
5. Invitation for citizen input.
6. Executive Session to consult with legal counsel and review communications from legal counsel about proposed or pending litigation or contractual matters and discuss marketing or pricing strategies.
7. Cancelling Certain Outstanding Checks.
AC: Resolution to approve.

8. Delinquent Write-Offs.
AC: Resolution to write off delinquent accounts for the Utilities and Telephone Department.
9. Surplus Equipment to destroyed.
AC: Resolution to approve.
10. Change Order No. 1 on the BMU Raw & Treated Water Pipeline Project – Phase 4.
AC: Motion to approve.
11. Final payment on the BMU Raw & Treated Water Pipeline Project – Phase 4.
AC: Resolution to approve.
12. Final payment on the WWTP Gravity Thickener Replacement.
AC: Resolution to approve.
13. Final payment on the Sanitary Sewer Interceptor Project – Phase 3.
AC: Resolution to approve.
14. 2025 Utility Board Meeting Dates.
AC: Motion to approve.
15. Awarding of bids:
 - A. *BMU Wellfield Expansion Project – Water Department.
 - B. **Water Meters – Water Department.
 - C. **Fiber Access Equipment – Telephone Department.
 - D. **Reclosers – Electric Department.
AC: Motion to approve.
16. Wastewater Strategic Priorities.
17. Department Reports.

18. Executive Session to discuss personnel negotiation and contractual matters.
19. Authorizing Aggregate Amount for the 2025 Long Term Incentive Compensation Plan.
AC: Resolution to approve.

*Opening of bids @ 11:00 a.m. on 12/4/24.

**Opening of bids @ 1:30 p.m. on 12/5/24.

Next call-in special meeting is on Monday, December 23rd at 11:45 a.m.

Next regular meeting is on Monday, January 13th at 1:00 p.m.

If you require assistance, alternative formats and/or accessible locations consistent with the Americans with Disabilities Act, please contact the City ADA Coordinator at 692-6281 at least 48 hours prior to the meeting.