

The regular meeting of the Municipal Utilities Board was held at 1:00 p.m. on Monday, January 27, 2025, at the Utility building with the following members present: Bartels, Carruthers, Hansen, Hawley and President Harvey.

APPROVAL OF BILLS AND CLAIMS

Motion was made by Bartels, seconded by Hansen that the following bills and claims be approved. All members present voted in favor of the motion.

ABRA Autobody & Glass of Brookings, Vehicle Maintenance, \$1719.47; ADP, Inc, Payroll Processing Fee, \$2526.77; Appera, Supplies, \$68.60; Atlas Copco Compressors LLC, Equip Maintenance, \$2815.17; Avera Medical Group Brookings, Vaccinations, \$840.00; Bendix Inc., Printer/Copier Maintenance, \$78.68; Blooston, Mordkofsky, Dickens & Prendergast, LLP, Legal Service, \$1168.75; Bobcat Of Brookings, Supplies, \$5030.97; Border States Elec Supply, Supplies, \$1420.14; Border States Elec Supply, Uniforms, \$6007.16; Briggs, Ken, Supplies, \$56.74; Briggs, Ken, Travel, \$20.40; Brookings Auto Mall, Vehicle Maintenance, \$230.00; Brookings Engineer, Drainage Fee, \$13464.79; Brookings Register, Advertising/Legals, \$796.95; Buhls Dry Cleaners & Linen Supply, Rug/Supplies, \$185.10; Carquest Auto Supply, Work Equip Maintenance/Supplies, \$146.97; CC Bar & Grill, Event Supplies, \$555.00; CDW Government Inc, Computer Supplies, \$52.85; Century Link, Telephone Expense, \$262.41; Chemco Systems LP, Supplies, \$903.39; City of Brookings Landfill, Landfill Fee, \$332.57; Core & Main, Supplies, \$9330.62; Crescent Electric Supply, Supplies, \$1317.24; Cubby's Sports Bar & Grill, Event Supplies, \$137.90; Dahmen, Tom, Travel, \$204.00; Dakota Bodies LLC, Hotstick Box, \$15382.00; Dakota Fluid Power Inc, Maintenance/Supplies, \$206.91; Dakota Riggers & Tool Supply, Supplies, \$192.15; Dakota Supply Group, Supplies, \$4253.93; DGR Engineering Inc, Engineering Service, \$7769.00; Drexler, Brian, Travel, \$384.60; Elevate Drone Services LLC, Drone Service, \$200.00; Environmental Laboratories, Inc, Water Analysis, \$1020.00; ePlus Technology, Inc, Systems/Cabling Inv, \$1902.71; Ethanol Products LLC, Chemicals, \$1810.80; Express Communications, Inc., Telco Settlement, \$11535.85; Fastenal Company, Supplies, \$1791.37; First Bank & Trust Visa, Lodging/Car Rental/Registration, \$6944.33; Foerster Supply Inc, Supplies, \$1056.00; FRRPA, FRRPA Lease, \$9883.10; G & R Controls, Equipment Repair/Supplies, \$424.76; GCS Holdings LLC, Tower Lease Payment, \$600.00; Grainger, Supplies, \$436.96; Graybar Electric Company, Supplies, \$3950.07; Graybar Electric Company, Systems/Cabling Inv, \$592.88; Gridor Const., Inc., WWTP Facility Thickener, \$27400.00; H & A Enterprises, Tower Lease Payment, \$922.37; Hawkins Inc, Chemicals, \$6109.00; HDR, Inc, Engineering Service, \$138348.82; Hegdahl, Ethen, Travel, \$102.00; Helsper, McCarty, & Rasmussen, PC, Legal Service, \$1390.00; Hireclick-Keloland Employment, Employment Advertising, \$309.00; Hy-Vee #55635, Supplies, \$534.45; Iconectiv, LLC, LNP Fee, \$695.19; Interstate TRS Fund Admin, Teleco Relay Service, \$8533.67; Jenne, Inc, Systems/Cabling Inv, \$114.75; Krier & Blain Inc, HVAC Maintenance, \$5291.61; Kruse, Dan, Travel, \$81.60; Larson Cable Trailers Inc, Supplies, \$265.57; Lewis Drug Inc, Supplies, \$198.47; Lowe's, Supplies, \$1150.47; Martin's Inc, Diesel/Oil, \$3392.40; May, Chuck, Travel,

\$472.30; McGrath North Mullin & Kratz, Legal Service, \$3800.00; Mid South Telecom, Systems/Cabling Inv, \$250.00; Midamerican Energy, Utility Bill, \$17.05; Midwest Glass LLC, Supplies, \$1229.16; Millennium, Supplies, \$2756.00; MVTL Laboratories Inc., Wastewater Analysis, \$333.60; Napa Auto Parts, Supplies, \$42.96; Northwestern Energy, Natural Gas, \$668.02; Office Peeps Inc, Supplies, \$480.43; OneNeck IT Solutions LLC, Hardware/Software/Consulting, \$285.10; Pedersen, Bryan, Travel, \$533.95; Pests B Dead LLC, Pest Control, \$190.00; Pete Lien & Sons Inc, Chemicals, \$10069.45; Pizza Ranch, Event Supplies, \$81.18; Prunty Construction Co, Inc, Supplies, \$543.98; Ramsdell F&M Ltd., LP Fill, \$70.20; RC First Aid, Supplies, \$359.00; Rental Depot, Equipment Rental, \$100.00; Resco, Supplies, \$1860.02; Rients, Shane, Travel, \$142.80; Runnings, Supplies, \$5439.42; Runnings, Systems/Cabling Inv, \$15.99; Runnings, Uniforms, \$349.92; Schomp's Mechanical Services, Labor/Supplies, \$20440.34; Schoon's Pump N' Pak, Vehicle Gasoline, \$4830.58; SD Water & Wastewtr Assn, Membership Dues, \$90.00; SDN Communications, Circuit Lease, \$17572.14; Sioux Falls Utilities, Utility Bill, \$39.72; Sioux Valley Energy, Dispatching Service, \$1100.00; Skinner Striping, Asphalt, \$2040.82; Springbrook Holding Company LLC, TOU/AMI Software Improvements, \$3905.00; Stuart C. Irby, Supplies, \$5555.25; Stuart C. Irby, Transformers, \$193582.00; Swenson, Lance, Systems/Cabling Inv, \$10.61; Swenson, Lance, Travel, \$61.20; T & R Electric Supply, Repair/Supplies, \$4080.00; TeKrony Custom Manufacturing LLC, Supplies, \$200.00; The UPS Store 5064, Freight, \$1275.43; Thryv, Advertising, \$432.00; Two Way Solutions Inc, Repairs/Supplies, \$4593.48; United Parcel Service, Freight, \$50.70; USA Bluebook, Supplies, \$994.20; Vantage Point Solutions Inc., Engineering Consulting, \$1295.00; Verizon, Phone Service, \$20.02; Wesco, Supplies, \$4548.00; WW Tire Service Inc, Work Equipment Maintenance, \$256.50; Xcel Energy/NSP, Utility Bill, \$18.19; Albertson, Jay, Telephone Refund, \$170.00; BAUER, CHERI, Refund Check, \$25.17; DeJong, Brady, Telephone Refund, \$170.00; FOSTER, JEFFREY, Refund Check, \$400.00; GRIDOR CONSTRUCTION INC, Refund Check, \$257.77; Johnson, Kaylee, Telephone Refund, \$250.00; Morson, Brent & Jessica, Telephone Refund, \$170.00; OLGUIN, DANIEL, Refund Check, \$630.00;

EXECUTIVE SESSION

Motion was made by Hawley, seconded by Carruthers to adjourn to an executive session to consult with legal counsel and review communications from legal counsel about proposed or pending litigation or contractual matters and discuss marketing or pricing strategies. All members present voted in favor of the motion.

The Board reconvened in open session.

RESOLUTION REGARDING REAL ESTATE AUCTION

Motion was made by Carruthers that the following Resolution No. 3-25 be approved.

RESOLUTION NO. 3 - 25

RESOLUTION REGARDING REAL ESTATE AUCTION

WHEREAS, the Brookings Municipal Utilities Board (the “Board”) finds that protection of the sources of fresh water for the City is of utmost importance; and

WHEREAS, the Board is aware of an upcoming auction for the sale of the following described real property:

The Northeast Quarter (NE¼) of Section Twenty-nine (29), Except the North Nine Hundred Sixteen Feet (N 916') of the West Six Hundred Thirty-eight Feet (W 638'), Except the West Four Hundred Forty-one Point Five Feet (W 441.5') of the East Eight Hundred Seventy-four Point Five Feet (E 874.5') of the North One Hundred Ninety-eight (N 198'), Except the West Two Hundred Nineteen Feet (W 219') of the East Six Hundred Fifty-two Feet (E 652') of the South One Hundred Sixty-four Feet (S 164') of the North Three Hundred Sixty-two Feet (N 362'), Except Lots H-2, H-3 and H-4, all in Township One Hundred Ten (110) North, Range Forty-nine (49) West of the 5th P.M., Brookings County, South Dakota. (142.56 taxable acres)

which real property is adjacent to land owned by Brookings Municipal Utilities (“BMU”) where City water wells will be located and over the aquifer from which BMU gets water for the City of Brookings; and

WHEREAS, the Board has determined it is in the best interest of the City of Brookings to protect sources of water, and therefore BMU should participate in the auction with the goal of acquiring the above described property;

NOW, THEREFORE, BE IT RESOLVED that the Executive Vice President/General Manager is authorized to participate in the auction and make bids to purchase the land.

IT IS FURTHER RESOLVED that in the event BMU is the successful bidder at the auction, the Executive Vice President/General Manager is authorized to execute any and all documents necessary and proper to complete the purchase of the real property, all as authorized by law including, without limitation, a Real Estate Purchase Agreement.

Adopted this 27th day of January, 2025.

ATTEST:

Seth Hansen, Secretary

Tim Harvey, President

The motion was seconded by Bartels. All members present voted in favor of the motion.

ADJOURNMENT

The meeting adjourned.

ATTEST:

Seth Hansen, Secretary

Tim Harvey, President