

The regular meeting of the Municipal Utilities Board was held at 1:00 p.m. on Monday, April 8, 2024, at the Utility Building with the following members present: Bartels, Carruthers, Hansen, Hawley and President Harvey and City Council Liaison Avery.

ADOPTION OF AGENDA

The agenda was adopted.

HENKINSCHULTZ PRESENTATION

Doug Murano and Toby Kane from HenkinSchultz were present to give the Board an update to the public messaging campaign. No action was taken.

MINUTES

Minutes of the regular meeting held March 13, 2024, and March 25, 2024, were read and approved. On roll call, Bartels, Hansen, Hawley and Harvey voted YES. Carruthers abstained. Motion carried.

APPROVAL OF BILLS AND CLAIMS

Motion was made by Carruthers, seconded by Hansen that the following bills and claims be approved. All members present voted in favor of the motion.

4imprint Inc., Advertising Supplies, \$481.91; Advanced Engineering & Environmental Service, Engineering Services, \$11370.96; Allegra, Printed Supplies, \$1170.93; Appeara, Supplies, \$132.70; AT & T Mobility, PCS Phone Service, \$2785.71; Bartels, Keith, Travel, \$158.00; Bendix Inc., Printer/Copier Maintenance, \$1098.95; Bluefin Payment Systems, Credit Card Processing Fee, \$12562.33; Border States Elec Supply, Supplies, \$10892.65; Border States Elec Supply, Systems/Cabling Inv, \$466.28; Border States Elec Supply, Uniforms, \$9434.47; Brech, Andrew, Travel, \$17.70; Brookings Auto Mall, Vehicle Maintenance, \$95.05; Brookings Credit Bureau & Collection Agency, Delinq. Account Collection, \$170.59; Brookings Health System, Health Fair, \$3250.00; Brookings Municipal Utilities, Office Utility Bill, \$50700.88; Brower Roofing, Roof Repair, \$6720.00; Brown, Jarrett, Travel, \$168.10; Business Track, Credit Card Processing Fee, \$8724.95; Butler Machinery, EWTP Generator, \$295853.75; Calix Inc., Systems/Cabling Inv, \$28748.88; Card Connect, Credit Card Processing Fee, \$8336.09; Carquest Auto Supply, Work Equip Maintenance/Supplies, \$473.94; Carrier Management Systems Inc, Subscription, \$1210.00; CDW Government Inc, Monitor Stand, \$311.68; Century Link, Telephone Expense, \$246.92; City of Brookings, Contract Fee, \$7067.15; City of Brookings Landfill, Landfill Fee, \$281.75; Climate Systems Inc, HVAC Maintenance, \$435.00; Collins, Mike, Travel, \$94.40; Core & Main, Supplies, \$7549.76; Courtesy Plumbing Inc., Repair/Supplies, \$51.70; Creative Printing Inc., Printed Materials, \$456.57; Credit Collections Bureau, Delinq. Account Collection, \$395.61; Crescent Electric Supply, Supplies, \$7884.69;

Crescent Electric Supply, Systems/Cabling Inv, \$569.28; Dakota Riggers & Tool Supply, Supplies, \$183.32; Dakota Supply Group, Supplies, \$11333.93; Dakota Supply Group, Systems/Cabling Inv, \$6776.25; Dakota Supply Group, Valve Boxes, \$8447.00; Dakota Supply Group, Valve Gates, \$42101.44; Dave's Window Cleaning, Inc, Window Service, \$78.00; Dept Of The Treasury, Federal Tax, \$6228.92; DesLauriers, Dylan, Travel, \$168.10; DGR Engineering Inc, Engineering Service, \$5344.50; DHE, LLC, Maintenance Fee, \$996.63; Eide Bailly LLP, Audit Fee, \$31678.00; Electric Pump, Supplies, \$1500.00; Fastenal Company, Supplies, \$291.95; Flexible Pipe Tools & Equip, Work Equip Maintenance/Supplies, \$1255.00; Foerster Supply Inc, Supplies, \$694.00; Fox Scientific Inc., Supplies, \$1069.90; Franz Reprographics, Plotter Maintenance, \$167.90; Grainger, Supplies, \$1375.49; Gray Media Group Inc, Contract Fee, \$2944.88; Graybar Electric Company, Supplies, \$4762.36; Graybar Electric Company, Systems/Cabling Inv, \$3203.46; Gridor Const., Inc., Water Treatment Plant, \$1689473.00; Gridor Const., Inc., WWTP Gravity Thickener, \$66818.70; Hansen, Seth, Travel, \$191.00; Hawkins Inc, Chemicals, \$1643.00; Hawley, Spence, Travel, \$270.14; Homestead Do It Center, Supplies, \$94.37; Interstate All Battery Center, Supplies, \$47.30; Interstate Telecommunications Cooperative, Telephone Expense, \$349.74; I-State Truck Center, Vehicle Maintenance, \$457.66; Jackrabbit Tire Company, Work Equipment Maintenance, \$462.83; Jenne, Inc, Systems/Cabling Inv, \$1149.31; Jensen, Jacob, Travel, \$53.10; Krier & Blain Inc, HVAC Maintenance, \$2867.61; Krier & Blain Inc, HVAC System, \$304800.00; Kruger, Inc, Supplies, \$890.55; Kruse, Isaac, Travel, \$168.10; Lumen, Telco Settlement, \$544.48; M & T Fire and Safety, Inc, Supplies, \$475.12; McClain, Konnor, Travel, \$168.10; Mediacom LLC, Broadband Service, \$89.95; Meyer, Steve, Travel, \$368.05; Millennium, Inventory, \$1298.00; Millennium, Supplies, \$404.85; Minnesota Telecom Alliance, Membership Dues, \$275.00; Moss Adams LLP, Consulting Service, \$600.00; Muth Electric Inc, WWTP Wiring, \$5096.00; Northwestern Energy, Natural Gas, \$1761.58; Office Peeps Inc, Supplies, \$730.19; One Source - The Background Check Company, Employee Verification, \$36.00; OneNeck IT Solutions LLC, Hardware Maintenance/Renewal, \$4844.40; O'Reilly, Supplies, \$30.78; Outlaw Graphics, Supplies/Decals, \$2475.00; Pests B Dead LLC, Pest Control, \$260.00; Pete Lien & Sons Inc, Chemicals, \$5562.27; Pizza Ranch, Employee Recognition, \$89.74; Preferred Mechanical, HVAC Maintenance, \$7709.96; Ramsdell F&M Ltd., LP Fill, \$70.20; Reller, Jon, Travel, \$70.80; Resco, Supplies, \$1197.02; Schaffer Law Office, Prof. LLC, Legal Service, \$2025.00; Schweitzer Engineering Labs, Supplies, \$2505.06; SD Dept of Health Lab Remit Center, Testing W-WW Samples, \$3450.00; SD Dept of Rev, Enhanced 911, \$8462.30; SD Treasurer, Sales/Excise Tax, \$23220.58; South Dakota One Call, Locate Fee, \$51.45; Springbrook, Credit Card Processing Fee, \$2454.57; Sprint PCS, PCS Phone Service, \$53.92; Stuart C. Irby, Supplies, \$4759.50; Stuart C. Irby, Transformer, \$89296.00; Sturdevant's Auto Value, Supplies, \$1411.42; Swenson, Lance, Systems/Cabling Inv, \$30.63; Swiftel Communications, Office Phone Bill, \$128139.57; Trojan Technologies, Supplies, \$3380.01; United Parcel Service, Freight, \$174.69; United States Postal Service, Postage, \$9000.00; Universal Service Adm. Co, USAC Contribution, \$31742.21; Vandersnick, Nathan, Travel, \$53.10; Vanderwal, Todd, Travel, \$209.40; Volkers, Jason, Travel, \$168.10; Volkers, Matt, Travel, \$32.84; Weekes, Dylan, Travel, \$53.10; Wendland, Rodney, Travel, \$53.10; Wesco, Supplies, \$1005.00; WW Tire Service Inc, Work Equipment Maintenance, \$2879.10; , , \$; Accuquest Hearing Center, Telephone Refund, \$60.29; Ballard, Jacob, Telephone Refund, \$31.63; Boucher, Travis J, Telephone Refund, \$19.90; Brallier, Cassandra, Telephone Refund, \$60.61; Brozel, Volker, Telephone Refund, \$7.46; Cameron, Dustin, Telephone Refund, \$23.72; Clapp, Nathanael, Telephone Refund, \$2.64;

CREATIONS BY T-N-T, Refund Check, \$64.88; ESPINOZA, DAVID JUAREZ, Refund Check, \$141.43; Fields, Heidi, Telephone Refund, \$19.08; FITZGERALD, JOANNE, Refund Check, \$57.91; Gilardez, Georgia, Telephone Refund, \$23.72; GW INVESTMENT, Refund Check, \$44.80; Halstead, Rick, Telephone Refund, \$2.90; Hawkinson, Lyle, Telephone Refund, \$28.79; Hobbie, Bobbi, Telephone Refund, \$19.08; Houtkooper, Robert, Telephone Refund, \$7.68; Johnson, Eileen, Telephone Refund, \$21.11; MAHONEY, ZACHARY, Refund Check, \$24.84; OPATZ, GORDAN, Refund Check, \$25.44; Sass, Matt, Telephone Refund, \$85.31; Schlechter, Ellen, Telephone Refund, \$31.63; Seiwel, Jeffrey, Telephone Refund, \$89.66; Shanks, Anthony, Telephone Refund, \$48.74; SODAK HOMES, Refund Check, \$139.90; SS STAFFING SERVICES LLC, Refund Check, \$261.64; SS STAFFING SERVICES LLC, Refund Check, \$206.17; Sweetgrass Crossing 2 LLC, Conserve/Demand Incentive, \$5484.25; Trumbo, Jordan, Telephone Refund, \$29.85;

PERSONNEL INFORMATION

Department Salaries (March): Electric, \$236,281.41; Water, \$110,586.74; Wastewater, \$111,745.27; Telephone, \$308,569.18; Retirement, \$43,729.64; Social Security, \$53,061.01; Insurance, \$104,718.95; Deferred Comp, \$14,186.35.

Salary Changes: H. Beynon, \$4,569.65; B. Drexler, \$8,928.57; M. Heninger, \$45.34; L. Voegeli, \$5,220.37;

New Employee: K. Cooke, \$18.18;

HENKINSCHULTZ PRESENTATION

Doug Murano and Toby Kane from HenkinSchultz were present to give the Board an update to the public messaging campaign. No action was taken.

EXECUTIVE SESSION

Motion was made by Hawley, seconded by Hansen to adjourn to an executive session to consult with legal counsel and review communications from legal counsel about proposed or pending litigation or contractual matters and discuss marketing or pricing strategies. All members present voted in favor of the motion.

The Board reconvened in open session.

SET DATE FOR PUBLIC HEARING ON PROPOSED LAND EXCHANGE

Motion was made by Carruthers, seconded by Hawley that a public hearing be held on the Proposed Land Exchange at the Board Meeting to be held on Monday, May 13 2024, at 1:00 p.m. All members present voted in favor of the motion.

SURPLUS EQUIPMENT FOR DESTRUCTION – 6TH STREET TOWER AND EQUIPMENT SHELTER

Motion was made by Hansen that the following Resolution No. 6-24 be approve.

RESOLUTION NO. 6 - 24

RESOLUTION ORDERING DISPOSITION OF SURPLUS
6TH STREET WATER TOWER TANK

WHEREAS the City of Brookings Municipal Utilities owns property which is no longer necessary, useful or suitable for municipal purposes; and

WHEREAS said property is as follows:

6th Street Water Tower Tank and related appurtenances
Equipment Shelter

NOW, THEREFORE, BE IT RESOLVED by the Brookings Municipal Utilities Board that the Board hereby orders that the above referenced property be declared surplus equipment to be destroyed in accordance with the provisions of SDCL 6-13.

Adopted this 8th day of April, 2024.

ATTEST:

Seth Hansen, Secretary

Tim Harvey, President

The motion was seconded by Hawley. All members present voted in favor of the motion.

SURPLUS EQUIPMENT TO BE TRADED IN – VEHICLES

Motion was made by Hansen that the following Resolution No. 7-24 be approved.

RESOLUTION NO. 7 - 24

RESOLUTION ORDERING DISPOSITION OF SURPLUS
EQUIPMENT TO BE TRADE-IN

WHEREAS the City of Brookings Municipal Utilities owns property which is no longer necessary, useful or suitable for municipal purposes; and

WHEREAS said property is as follows:

2010 ¾ Ton K2500 Extended Cab 4X4 Pickup
 VIN# 1GC5KXBG2AZ204122
 2011 Chevrolet Silverado 1500 4x4 Crew Cab
 VIN# 1GCPKSE31BF204815
 2004 Chevrolet Yukon
 VIN # 1GKEK13Z34R228127
 2002 Ford F-250 4X4
 VIN # 1GKEK13Z34R228127

NOW, THEREFORE, BE IT RESOLVED by the Brookings Municipal Utilities Board that the Board hereby orders that the above referenced property be declared surplus equipment to be traded in in accordance with the provisions of SDCL 6-13.

Adopted this 8th day of April, 2024.

ATTEST:

 Seth Hansen, Secretary

 Tim Harvey, President

The motion was seconded by Carruthers. All members present voted in favor of the motion.

SURPLUS EQUIPMENT TO BE SOLD – PUBLIC AUCTION ITEMS

Motion was made by Bartels that the following Resolution No. 8-24 be approved.

RESOLUTION NO. 8 - 24

RESOLUTION ORDERING DISPOSITION OF SURPLUS
 EQUIPMENT TO BE SOLD

WHEREAS the city of Brookings Municipal Utilities owns property which is no longer necessary, useful or suitable for municipal purposes; and

WHEREAS said property is as follows:

| | |
|---------------------------------------|---|
| Large White Board 48"H x 72"W | 1 |
| Shelf/Cabinet Combo 85"H x 50"W | 1 |
| Desks-Metal School style | 2 |
| Steel File Cabinets 29"H x 25"W | 7 |
| Steel File Cabinets 52"H x 15"W | 8 |
| Steel File Cabinet 52"H x 36"W | 1 |
| Standing File Dividers 51"H x 26 1/2W | 3 |

| | |
|--|---|
| Metal Shelf 29"H x 34 1/2"W | 1 |
| Wooden Bookshelf 48"H x 36"W | 1 |
| Wooden Bookshelves 60"H x 36"W | 3 |
| Wooden Bookshelf 84"H x 36"W | 1 |
| Wooden Drawer 12 1/2"H x 30 1/2"W | 1 |
| Ice Maker | 1 |
| Rolling Metal TV Stand 54"H x 32 1/2"W | 1 |
| Office Chair | 1 |
| Hot Water Pressure Washer | 1 |
| Misc. Office Partition Pieces | 1 |
| Western Power Products Serial #928 Cable Tensioner Model: WL-100 | 1 |
| Blackhawk Pipe Bender/Dies 1",1 1/2",2",2 1/2" Model P84 10,000PSI Manual-Hydraulic | 1 |
| Delta Champion Aluminum Box-Side Toolbox 48" X 12" | 1 |
| Delta Champion Aluminum Box Side Toolbox 48" X 12" | 1 |
| Kobalt Aluminum Box Side Toolbox 48" X 12" | 1 |
| Power Guard 27 Battery Box-Leak Proof | 1 |
| Nylon Rope 1 1/4" 120' EA | 9 |
| 8HP Briggs Stratton HYD Pump on Cart | 1 |
| Aluminum Shive Rail 12' X 8" X 6" 2 Spools | 1 |
| Aluminum Shive Rail 75" X 6" X 13" 2 Spools | 1 |
| Aluminum Shive Rail 10' X 14" X 10" 2 Spools | 1 |
| Aluminum Shive Rail 12' - 6" X 12" X 6" No Spools | 1 |
| Roper Whitney Burndy-Electric HYD Punch Model HP501 W/Dies | 1 |
| Steel File Cabinet 29" x 15" | 1 |
| Office Chair | 1 |
| Steel File Cabinet 27" 14 1/2" | 1 |
| Office Table 47 1/2" x 29 1/2" | 1 |

NOW, THEREFORE, BE IT RESOLVED by the Brookings Municipal Utilities Board that the Board hereby orders that the above referenced property be declared surplus equipment to be sold in accordance with the provision of SDCL 6-13.

Adopted this 8th day of April, 2024.

ATTEST:

Seth Hansen, Secretary

Tim Harvey, President

The motion was seconded by Hansen. All members present voted in favor of the motion.

NATIONAL CABLE TELEVISION COOPERATIVE (NCTC) MEMBER AGREEMENT

Motion was made by Hansen that the following Resolution No. 9-24 be approved.

RESOLUTION NO. 9 - 24

RESOLUTION APPROVING NATIONAL CABLE TELEVISION
(NCTC) MEMBER AGREEMENTS

WHEREAS Brookings Municipal Utilities dba Swiftel Communications has negotiated a video arrangement for providing video programming; and

WHEREAS Brookings Municipal Utilities is eligible to become a member of National Cable Television Cooperative (NCTC) and enter into agreements with NCTC to facilitate a transition to NCTC video services.

NOW, THEREFORE, BE IT RESOLVED by the Brookings Municipal Utilities Board (the Board) that:

1. The Agreement entitled "National Cable Television Cooperative Member Agreement" and any other necessary agreements necessary to receive video programming with NCTC be hereby approved.
2. The President of the Board and/or Executive Vice President/General Manager be hereby authorized to execute the approved contract documents.

Adopted this 8th day of April, 2024.

ATTEST:

Seth Hansen, Secretary

Tim Harvey, President

The motion was seconded by Hawley. All members present voted in favor of the motion.

AUTHORIZATION FOR AUTOMATIC PAYMENT PROCESSING OF NCTC BILLS

Motion was made by Hansen that the following Resolution No. 10-24 be approved.

RESOLUTION NO. 10 - 24

RESOLUTION AUTHORIZING AUTOMATIC PAYMENT PROCESSING OF NATIONAL
CABLE TELEVISION COOPERATIVE BILLS

WHEREAS monthly payments will be made to National Cable Television
Cooperative (NCTC) for the purchase of video programming; and

WHEREAS it is the intent of the Brookings Municipal Utilities Board (the
“Board”) to make such payments via automatic bank payment processing; and

WHEREAS it is understood that procedures surrounding the automatic bank
payment processing will comply with SDCL 9-39-27 relating to monthly Board approval of
expenditures and SDCL 9-18-1 relating to publication of expenditures.

NOW, THEREFORE, BE IT RESOLVED that the Board authorize the Financial
& IT Manager of the Brookings Municipal Utilities to execute and deliver on behalf of said
entity the NCTC authorized form for bank drafts.

Adopted this 8th day of April, 2024.

ATTEST:

Seth Hansen, Secretary

Tim Harvey, President

The motion was seconded by Hawley. All members present voted in favor of the motion.

FINAL PAYMENT ON THE CENTRAL OFFICE HVAC SYSTEM

Motion was made by Carruthers that the following Resolution No. 11-24 be approved.

RESOLUTION NO. 11 - 24

RESOLUTION APPROVING WORK AND AUTHORIZING
FINAL PAYMENT ON CENTRAL OFFICE HVAC SYSTEM

BE IT RESOLVED by the Brookings Municipal Utilities Board that final
payment in the amount of \$304,800.00 to Krier & Blain, Inc. be approved for the Central Office
HVAC System.

BE IT FURTHER RESOLVED that the work for said project be approved.

Adopted this 8th day of April, 2024

ATTEST:

Seth Hansen, Secretary

Tim Harvey, President

The motion was seconded by Bartels. All members present voted in favor of the motion.

LAND RENTAL AGREEMENT – EAST WELL FIELD (SOUTH OF 8TH ST. SO.)
HAY/GRASSLAND

Motion was made by Carruthers that the following Resolution No. 12-24 be approved.

RESOLUTION NO. 12 - 24

RESOLUTION TO LEASE REAL PROPERTY
145 ACRES (+/-) EAST WELL FIELD SOUTH OF 8TH STREET SOUTH
HAY/GRASSLAND TO PRIVATE PERSON

BE IT RESOLVED by the Brookings Municipal Utilities Board that the Brookings Municipal Utilities intends to enter into a Lease with Dan Bauer for period of two (2) years, commencing on May 1, 2024, ending on April 30, 2026, and pertaining to the following described property:

Approximately 145 acres in a portion of the NE ¼ of Section 32 and a portion of the NW ¼ of Section 33, Aurora Township in Brookings County, South Dakota.

The Lease will be an amount of fifteen thousand five hundred ninety dollars (\$15,590.00) per year, payable on June 15, 2024. The following year to be paid on June 15th, 2025.

Adopted this 8th day of April, 2024.

ATTEST:

Seth Hansen, Secretary

Tim Harvey, President

The motion was seconded by Hansen. All members present voted in favor of the motion.

LAND RENTAL AGREEMENT – EAST WELL FIELD (NORTH OF 8TH ST. SO.)
HAY/GRASSLAND

Motion was made by Bartels that the following Resolution No. 13-24 be approved.

RESOLUTION NO. 13 - 24

RESOLUTION TO LEASE REAL PROPERTY
160 ACRES (+/-) EAST WELL FIELD NORTH OF 8TH STREET SOUTH
HAY/GRASSLAND TO PRIVATE PERSON

BE IT RESOLVED by the Brookings Municipal Utilities Board that the Brookings Municipal Utilities intends to enter into a Lease with Dan Bauer for period of one (1) year, commencing on May 1, 2024, ending on April 30, 2025, and pertaining to the following described property:

Approximately 160 acres in the SE ¼ of Section 29, Aurora Township in Brookings County, South Dakota.

The Lease will be an amount of seventeen thousand two hundred dollars (\$17,200.00), payable on June 15, 2024.

Adopted this 8th day of April, 2024.

ATTEST:

Seth Hansen, Secretary

Tim Harvey, President

The motion was seconded by Hawley. All members present voted in favor of the motion.

BIDS

AWARDING OF BIDS

BMU RAW & TREATED WATER PIPELINES – PHASE 4 PROJECT

| | |
|-------------------------|----------------|
| Siteworks, Inc. | \$3,061,324.39 |
| Halme, Inc. | \$3,173,366.50 |
| Prunty Construction | \$3,218,079.35 |
| Winter Contracting | \$3,495,000.00 |
| LL & Sons Excavating | \$3,740,690.87 |
| Metro Construction Inc. | \$3,762,658.06 |

Motion was made by Hansen, seconded by Bartels that the following low bid of Siteworks Inc. for the BMU Raw & Treated Water Pipelines – Phase 4 in the amount of \$3,061,324.39 be approved contingent upon the approval of the South Dakota Department of Agriculture and Natural Resources (SDDANR): and that, after reviewing the contracts for the above bids, that the President of the Board and/or Executive Vice President/General Manager be

authorized to execute the approved contract documents. All members present voted in favor of the motion.

LEAD SERVICE REPLACEMENT PROJECT

Prussman Contracting \$1,693,810.30

Motion was made by Hawley, seconded by Hansen to approve the bid of Prussman Contracting for the Lead Service Line Replacement Project in the amount of 1,693,810.30; and, and that, after reviewing the contracts for the above bid, that the President of the Board and/or Executive Vice President/General Manager be authorized to execute the approved contract documents. On roll call, Bartels, Carruthers, Hansen, Hawley and Harvey voted NO. Motion did not carry.

VEHICLES

| | Item #1 2024 ¾ Ton Chassis <u>Crew Cab</u> | Item #2 2024 ¾ Ton Pickup <u>8' Box Double Cab</u> |
|---------------------|--|--|
| Einspahr Auto Plaza | \$52,790.00 | \$52,130.00 |
| Less Trade In | \$ 6,000.00 | \$ 5,000.00 |
| Net Bid Total | \$46,790.00 | \$47,130.00 |
| | | |
| Brookings Automall | \$53,731.00 | \$51,986.00 |
| Less Trade In | \$ 8,000.00 | \$ 6,000.00 |
| Net Bid Total | \$45,731.00 | \$45,986.00 |
| | Item #3 2024 ½ Ton Pickup <u>Crew Cab</u> | Item #4 2024 ½ ton Pickup <u>Double Cab</u> |
| Brookings Automall | \$52,516.00 | \$50,159.00 |
| Less Trade In | \$ 3,000.00 | \$ 1,500.00 |
| Net Bid Total | \$49,516.00 | \$48,659.00 |

Motion was made by Bartels, seconded by Hawley that the following low bids be approved: Brookings Automall, Item #1, \$46,790.00; Item #2, \$47,130.00; Item #3, \$49,516.00; and Item #4, \$48,659.00; and that, after reviewing the contracts for the above bids, that the President of the Board and/or Executive Vice President/General Manager be authorized to execute the approved contract documents. All members present voted in favor of the motion.

EXECUTIVE SESSION

Motion was made by Hansen, seconded by Bartels that the Board adjourn to an executive session for the purpose of discussing personnel. All members present voted in favor of the motion.

The Board reconvened in open session.

ADJOURNMENT

The meeting adjourned.

ATTEST:

Seth Hansen, Secretary

Tim Harvey, President